

TOWN OF CHATHAM
488 State Route 295
Chatham, New York 12037

TOWN BOARD MEETING MINUTES
November 21, 2019
6:00 PM

PRESENT

Supervisor Maria Lull, Councilmen Bob Balcom, Michael Richardson, John Wapner, Kevin Weldon, Town Clerk Beth Anne Rippel
and approximately 30 others

Supervisor Maria called the meeting to order at 6PM and led the pledge to the flag. A moment of silence was observed in memory of Claudia Gleason.

PUBLIC COMMENT STATEMENT

The Chatham Town Board appreciates information received from the public during the Public Comment portion of each meeting, which often is very helpful in the governance of the Town. It is, however, not intended to be a debate with the public or a question and answer period. Issues raised during the public comment may be addressed by the Board during its regular meeting or by the Supervisor between meetings as necessary. As a courtesy to the other members of the public, there is a 5 minute per person limitation on oral comments for each public comment period. The public is also encouraged to provide the Board with written comments or materials when the subject matter cannot be presented in this time frame. Of course, while the Board discourages any remarks which may be considered defamatory or stigmatizing, it will not restrict the content of the public comment.

•PUBLIC COMMENT

Ted Miner asked if there is a communications committee meeting scheduled before the end of the year. Councilman Weldon replied that there currently is not one on the schedule. It would be posted on the website.

CORRESPONDENCE

- Letter from Christopher Fiore, Deputy Superintendent, NYS Police
- Email from Peter Christian, Barton & Loguidice, Town Engineers

SUB-COMMITTEE REPORTS

•Report by Councilman Wapner and Councilman Weldon regarding the Park & Recreation Committee. Wapner said that CARP will now be meeting immediately following the Rec. Comm. Meetings. They are working on finalizing the park plan and how to fund the improvements.

- Report by Councilman Richardson on the meeting of the Citizens Finance and Planning Committee. No report.
- Report by Councilman Weldon and Councilman Balcom on Climate Smart Community Committee. Weldon reported that they are finalizing paperwork for the highway garage heating system. They'll be meeting on Tuesday.
- Report by Councilman Michael Richardson on Economic Stabilization Committee. No report.
- Report by Councilman Weldon on Communications Committee. No report
- Report by Councilman Bob Balcom on zoning. There is one thing that he'd like to do and it was originally in phase one, we have such outdated law regarding the Planning Board and ZBA and he'd like to take some time to pull those sections out of the draft law and have them prepared and ready for the new group. When you compare the old to the new it's strikingly more detailed and more beneficial to the Town.

REPORTS – all reports on file

- Highway Department
- Assessor
- Code Enforcement/Building Inspector
- Dog Control
- Environmental Management Council
- Finance Department Report
- Justice Court
- Office of the Aging Advisory Board
- Recreation Director
- Supervisor's Report
- Town Accounting firm – Monthly Financial Report & Abstract
- Town Attorney
- Town Clerk – K.I.S.S. will again be offering a safe and secure way for residents to dispose of documents containing personal information. The bins are available December 2 through the 13 during regular town hall hours.

NEW BUSINESS

None

OLD BUSINESS

None

RESOLUTIONS

Resolution No. 187-2019 to accept the financial abstract as presented to pay the Town bills.
Offered by Councilman Richardson and seconded by Councilman Wapner.

VOTE

AYE: Lull, Balcom, Richardson, Wapner, Weldon NAY: None Resolution adopted

Resolution 188-2019 to accept the Town Account's financial Supervisor's Report of October 31, 2019.

Offered by Councilman Richardson and seconded by Councilman Balcom

VOTE

AYE: Lull, Balcom, Richardson, Wapner, Weldon NAY: None Resolution adopted

Resolution 189-2019 to approve the minutes of the Town Board Meeting(s) October 3, 10, 17 2019

Offered by Councilman Weldon and seconded by Councilman Balcom

VOTE

AYE: Lull, Balcom, Richardson, Wapner, Weldon NAY: None Resolution adopted

Resolution 190-2019 to authorize early payment for the NYS Retirement annual invoice.

\$ 103,394.00 covering the fiscal year ending March 31, 2019, has been received, and

WHEREAS, payment of this invoice is required by February 1, 2020 and if the invoice is paid before December 15, 2019 the payment is reduced to \$102,523.00, a savings of \$ 871.00, and **NOW THEREFORE**, be it resolved the Town Board authorizes the Budget Officer to pay the NYS Retirement System invoice for \$ 102,523.00 prior to December 15, 2019.

Offered by Councilman Weldon and seconded by Councilman Balcom

VOTE

AYE: Lull, Balcom, Richardson, Wapner, Weldon NAY: None Resolution adopted

•**Resolution 191-2019** to authorize Tax Cap filing.

WHEREAS, the Town of Chatham has the requirement by the New York State Comptroller's Office to file a Tax Cap Calculation submission showing that the 2020 Town of Chatham Budget does not exceed the maximum Tax Cap increase allowance to the New York State Comptroller's Office prior to the adoption of the 2020 Town of Chatham Budget; and WHEREAS, the Town Supervisor has the responsibility to facilitate and ensure that this filing is completed as required; and NOW, THEREFORE, BE IT REOLVED by the Town Board of the Town of Chatham

authorize the Town Supervisor to complete all necessary documents and filings to comply with the New York State Comptroller's Tax Cap filing and reporting requirements as related to the 2020 Town Budget and its adoption.

Offered by Councilman Richardson and seconded by Councilman Balcom

VOTE

AYE: Lull, Balcom, Richardson, Wapner, Weldon NAY: None Resolution adopted

Resolution 192-2019 to authorize amendments to Budget Appropriations.

BUDGET APPROPRIATION TRANSFER

WHEREAS, on November 15, 2018, the Town of Chatham budget for 2019 was adopted and funds were appropriated by the Chatham Town Board; and

NOW THEREFORE, BE IT RESOLVED, that the Chatham Town Board authorizes the appropriation changes as follows:

Transfer From	Transfer To	Amount	Reason
A1990.4 / Contingency	A1010.473/Town Board/ Advertising	\$1,000.00	Over Budget
A1990.4 / Contingency	A1310.492/ Finance/ PKHB-Accountants	\$6,935.00	AUD Report
A1620.455/ Operations/ Website	A1620.495/ Operations /Email	\$250.00	Added email for web admin
A1990.4 / Contingency	A1910.4/Unalloc Insurance	\$661.00	Increase in Premium
A1990.4 / Contingency	A3310.497/ Traffic Control	\$16,000.00	Over Budget
A5010.496/Sup of Hwys/ DOT Testing	A5010.477/Sup of Hwys/Training	\$308.00	Training/New employees
A7110.111 / Parks/ Groundskeeper II	A7110.110/ Parks / Groundskeeper I	\$1344.00	Over Budget
A1990.4 / Contingency	A7110.2 / Parks / Equipment	\$19,000.00	Tennis Courts/Expense not in original resolution
A7110.462/ Parks / Bldg Repair & Maint	A7110.441/Parks / Rents/Leases	\$ 50.00	Over Budget
A7110.462/ Parks / Bldg Repair & Maint	A7110.464/ Parks/ Supplies	\$129.05	Over Budget

DB5110.482/ Hwy/ Liquid calcium	DB5110.465/ Hwy / Motor Fuel	\$2,000.00	Over Budget

Offered by Councilman Richardson and seconded by Councilman Balcom

VOTE

AYE: Lull, Balcom, Richardson, Wapner, Weldon NAY: None Resolution adopted

•**Resolution 193-2019** to accept tree removal service bids.

WHEREAS, the Town of Chatham Superintendent of Highways advertised for Tree Service Removal in the Register Star on October 19, 2019 and the Town website; and **WHEREAS**, the Highway Department has a 2019 Budget of \$ 15,000.00 and a 2020 Budget of \$ 15,000.00 in the Brush and Weeds Contractual Tree Service Account (DA5140.499), and **NOW THEREFORE, BE IT RESOLVED**, by the Chatham Town Board to accept the sole bid from Donges Tree Service, Inc., 2844 CR 9, East Chatham, NY 12060 for Tree Removal Service from December 1, 2019 through December 1, 2020 at the following rates:

1. Bucket Truck w/minimum 50-ft. reach (includes operator & ground man)
 - Hourly Rate: \$187.50
 - Daily Rate: \$1,500.00
 - Hourly Rate (Emergencies, nights, weekends, holidays): \$187.50
2. Bucket Truck w/75-ft reach, Chip Truck w/chipper:
 - \$1800.00 per 8-hr day.
3. Chip Truck & Chipper w/minimum in feed of 10-inches:
 - Hourly Rate: \$125.00
 - Daily Rate: \$1,000.00
 - Hourly Rate (Emergencies, nights, weekends, holidays): \$125.00

Offered by Councilman Weldon and seconded by Councilman Balcom.

VOTE

AYE: Lull, Balcom, Richardson, Wapner, Weldon NAY: None Resolution adopted

PUBLIC COMMENT

Abi Mesick thanked Councilman Balcom for pulling the stuff from the zoning to which Balcom jokingly said “don’t thank me yet”.

Ted Miner we have good people trying to do good things, you don’t have to agree to have

respect. It's evident with Councilman Balcom work on the zoning, it's for the betterment of Chatham, thank you.

Rick Werwaiss thanked the Board and "appreciates their dedication and the amount time they've put into fixing this Town and leaving it in fabulous shape for the next administration". He hopes that they do as well.

Julie Cabot thanked the outgoing board members for work well done.

On a motion by Councilman Richardson, second by Councilman Wapner and carried, the meeting adjourned at 6:25PM

Respectfully submitted by, Beth Anne Rippel, Town Clerk